

**William MacGregor Primary School
Before and After School Club**

Weekly Booking Form

This form must be handed in to the school office or emailed to admin@williammacgregor.staffs.sch.uk with the ParentPay payment reference quoted by Tuesday of the week before care is required

No booking forms will be accepted without payment in full.

To enable the correct staff ratios to be allocated the booking MUST be made by Tuesday of the week before childcare is required

Week Commencing Monday:					
Childs Name:					
Class:					
Day	Before School Club @ £4.00 per session			After School Club @ £8.00 per session	
	Please tick	£		Please tick	£
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					
Total Cost		£			£
Total Weekly Cost: £					
ParentPay Payment Amount: £			Date:		
ParentPay Reference Number:					

Please:

Tick the sessions you require and fill the cost per session

Add up weekly total for each Club

Complete total weekly cost

Specify the ParentPay reference and date payment made

Return to School Office by Tuesday of the week before care is required

Signed: